VOLUNTEERING ACTIVITY AGREEMENT

22th of February, 2021

Project Title:	**Volunteering for Solidarity Education**
Project No:	**2020-2-LT02-ESC13-006925**
Activity Dates:	**March 15th, 2021 – July 20th, 2021**
Travel Dates:	**March 14th, 2021 – July 21st, 2021**

Supporting Organization: GENC AKADEMI SPOR KULUBU DERNEGI

Responsible for preparation, support and monitoring of the volunteer before, during and after the project activities, assist volunteer with international travel arrangements, visa, vaccination requirements (if required). Provide Šiaulių Didždvario gimnazija with receipts of costs, liaise with NA on pre-departure training and annual event.

Budget responsibility: Genc Akademi Spor Kulubu Dernegi will pay international currency charges; will provide Šiaulių Didždvario gimnazija organization with necessary receipts of costs.

Supporting Organization: ŠIAULIŲ DIDŽDVARIO GIMNAZIJA

Overall responsibility for facilitating the project, providing administrative and quality support to the partner in the Activity Agreement.

Budget responsibility: Formulation and submission of grant application, formulation and submission of activity agreements, overall budgetary management of project (liaise with supporting organization on sending activity costs; liaise with host projects on host activity costs and to ensure prompt payment of volunteer allowance).

Recruitment, Support and Training: recruitment procedure, arrange insurance of volunteer, vaccination advice, travel advice, ticket provider, scheduling of arrivals/on-arrival-orientation, integration into local community, design and provision of training (on-arrival, mid-term), regular project visits, mentoring, mediation, crisis management, arranging language support, evaluation / reports and support for volunteers and host project supervisors.

Hosting Organization: ŠIAULIŲ "DERMĖS" MOKYKLA

Responsible for providing an activity plan as well as safe working and living conditions to the volunteer throughout the project activities. Provide personal supervision (mentor) and work-related support and/or training to enable full integration into the project, organization and local community. Provide accommodation.

Volunteer: SULE BELDAGLI

Responsible for carrying out the project duties as described in the project description. Contribute her time, energy and enthusiasm towards the aims and objectives of the project activities. Attend trainings and meetings with partners. Hand in boarding pass and travel tickets. Arrange visa and vaccination (if needed).

Project details

Tasks of volunteer. The main aim of the volunteer is helping with the education and caring activities with the children and young people with speech and communication disorders as well as giving intellectual support in the children everyday duties.

The main task of the volunteer during the project is to support the children with special needs in their everyday duties giving them individual help; for instance: helping with getting dressed, preparing meals (lunch). Enough time will be allowed for volunteer to realize projects she will initiate with members of local community. In addition to social and personal development, volunteer will gain a lot of knowledge and will develop hands-on skills of work in the school.

Typical activities can and will involve as such:

- Helping the class leaders during their work with the children in caring tasks. Actively collaborate and participate in daily activities of the students. Collaborating during the daily housework;

- Help for a teacher with varied educational activities; during the curricular and extracurricular classes: during history, geography lessons present volunteer country; helping for the teachers, preparing various didactic materials for classes; after-school clubs, hikes and school trips;
- Helping to organize various events in the school and out of the school activities and events (competitions of non-formal education; performances, international evenings). Participating in joint activities and joint work, sporting events, local amateur groups.
- Helping to organize summer camp for the students.
- Documenting school events, supporting the management of school's Facebook page etc. Working with communications will be a great learning opportunity as well as a catalyst for volunteer speedy integration in local community. She would have to attend all school events and document them for school's website, media. Depending on volunteer interests and ability there would be a possibility to contribute to the design and management of school's yearbook.
- Updating the school's web-page. The volunteer can be actively involved in updating it and possibly creating an English or Russian version;
- Participating in the local initiative groups; the volunteer will be asked to promote the work of the school in a creative way to the local community;
- Will be given the opportunity to develop her own project and bring her ideas and expertise into practice;
- Volunteer can either work with students (e.g. Children´s government) or develop her own ideas regarding child-friendliness and concerning the tasks of the School. This concept development includes all steps, from planning the project to putting it into practice. After an introduction in our work she can decide in a participatory way (together with the team) where she would like to work.

In all these activities the volunteer would have the opportunity to develop skills that are both general and particular to certain area: leadership, communication skills, research, debate techniques, library management, are examples of expected outcomes.

Working Hours and Days Off: 7 hours per day, 5 days per week, 2 consecutive days off per week and 2 days holiday per month for the duration of the project.

Accommodation: The volunteer would be accommodated in the school dormitory. She will have her own room.

Food: Nutrition issues will be solved by consensus, volunteer will be able to choose to eat independently or in the canteen (the kindergarten can offer breakfast, lunch and dinner). For free days and for dinner the volunteer will get money. With her money she can eat outside or cook at her apartment.

Local Transport: In case of need, the volunteer will be provided with public transport monthly ticket.

Travel cost: According to Erasmus+ distance calculator the travel budget for both ways (Ordu – Siauliai - Ordu) is 275 Euro.

Volunteer Allowance: The participant will receive a financial support from EU funds for 130 days. The financial support in form of Individual Support/pocket money for the mobility period is 520 Eur (one day 4 Eur, approximately 120 Eur per month).

Learning Outcomes: The volunteer will have Lithuanian language courses and she will be taught Lithuanian by Online Linguistic Support (OLS), also will be able to improve her language skills with the help of her mentor and friends, and by participating in social programs with no payment.

Interpersonal and social competences: Adaptability and coping with new challenges, team-working with colleagues, sharing responsibility for working with a multi-national team, open mindedness, creativity.

Cultural expression: Developing cultural awareness of each other's needs in a multi-cultural setting.

Communication in mother tongue and in foreign languages: Communicating, socializing and negotiating in a second language (English or Russian). In addition to ensuring effective mentoring for the volunteer, the Coordinating Organization will take full responsibility for monitoring the

whole learning process – explaining it fully at the on-arrival training, conducting a thorough mid-term evaluation and issuing the Youthpass Record of Achievement on completion of voluntary service.

Crisis management: The Supporting organizations takes responsibility for raising awareness of risk assessment, risk prevention and high quality pastoral support within the European Solidarity Corps programme, both in Lithuania and in networking with our partners abroad. Volunteer will be given advice on crisis prevention and management during on-arrival training. She will also be provided with 24 hour emergency phone numbers. The Supporting organizations will hold all necessary personal information and emergency contact details of a volunteer.

Data Protection

All personal data contained in the agreement shall be processed in accordance with Regulation (EC) No 45/2001 and Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data. Such data shall be processed solely in connection with the implementation and follow-up of the agreement by the partner organisations, the National Agency and the European Commission, without prejudice to the possibility of passing the data to the bodies responsible for inspection and audit in accordance with EU legislation (Court of Auditors or European Antifraud Office (OLAF)).
The participant may, on written request, gain access to her personal data and correct any information that is inaccurate or incomplete. She should address any questions regarding the processing ofher personal data to the sending institution and/or the National Agency. The participant may lodge a complaint against the processing of her personal data with the State Data Protection Inspectorate (Valstybinė duomenų apsaugos inspekcija, www.ada.lt) with regard to the use of these data by the sending institution, the National Agency, or to the European Data Protection Supervisor with regard to the use of the data by the European Commission.

Division of Grant

Supporting Organization: Genc Akademi Spor Kulubu Dernegi	**180 Euros** (45 Euros per one month of the activity) Sending activity costs to be paid by the end of the project based on the invoice.
Supporting Organization: Šiaulių Didždvario gimnazija	**355 Euros** Hosting activity costs (monthly)
Volunteer allowance Sule Beldagli	**300 Eur** (monthly) (Pocket-money 120 Euros + food-money 180 Euros)

Signatures of Agreement Partners

VOLUNTEER Name: Sule Beldagli	**SUPPORTING ORGANIZATION** Name: Genc Akademi Spor Kulubu Dernegi On behalf: Cafer Yildirim
Signature:	Signature:
Done at Ordu, Turkey 2021-02-23	Done at Eskisehir, Turkey 2021-02-23

HOSTING ORGANIZATION Name: Šiaulių "Dermės" mokykla	**SUPPORTING ORGANIZATION** Name: Šiaulių Didždvario gimnazija
On behalf: Principal Rūta Lanauskienė	On behalf: Headmaster Vitalis Balsevičius
Signature:	Signature:
Done at Šiauliai, Lithuania, 2021-02-22	Done at Šiauliai, Lithuania, 2021-02-22

Annex – Detailed information about the participating part(s)

Volunteer(s) in project Volunteering for Solidarity Education

N°	Family name	First name	Volunteer's contact details in their sending country (address, telephone, e-mail)	Volunteer's contact details in their host country (address, telephone, e-mail)	Birth date *(dd/mm/yy)*	Gender *(f/m)*	Start date of the Service *(dd/mm/yy)*	End date of the Service *(dd/mm/yy)*	Young person with special needs / fewer opportunities *(yes/no – specify if needed)*	Emergency contact details (mother, father information: address, telephone, e-mail)	Insurance identification number (provided by Cigna)	ESC ref Number
1.	BELDAĞLI	ŞULE	2A APT Akın Kadife Street, Ordu/ TURKEY +9005432635955, beldaglisule@hotmail.com	Vytauto st. 75-4, Tauragė, Lithuania	05/06/ 1995	F	14/03 2021	20/07/ 2021	NO	Father: +9005055465298 ybeldagli@hotmail.com	424/ 27349	7141745 1059867 53

Organisation(s) in project Volunteering for Solidarity Education

	Supporting (Coordinating) Organisation	Hosting Organisation	Supporting (Sending) Organisation
Title of organisation	Siauliu Didzdvario gimnazija	Šiaulių "Dermės" mokykla	Genc Akademi Spor Kulubu Dernegi
Quality Label No.	2020-1-LT02-ESC52-007319	2020-1-LT02-ESC52-007054	2016-1-TR-01-KA110-033882
OID	E10170398	E10200087	E10077049
Address	Vilniaus st. 188, LT-76299, Siauliai, Lithuania	Vytauto st. 235, LT- 77178, Siauliai, Lithuania	İstiklal Mahallesi Santral Sokak Kızılay İş Merkezi Blok No:3 Odunpazarı Eskişehir-Turkey
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